

**Oklahoma Cooperative Circuit Engineering Districts Board**

**Minutes**

**Regular Board Meeting**

Date: **March 28, 2024**  
Time: 11:00 a.m.  
Place: Embassy Suites  
2501 Conference Dr.  
Norman, OK 73069

**CALL TO ORDER BY THE CHAIRMAN AND GUEST INTRODUCTION.**

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. President Max Hess called the meeting to order at 11:03 a.m. OCCEDB staff member, Melinda Anoatubby, called roll; attendance was as follows:

**Board Members Present:**

Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Board Members Absent:** Cacy Cribbs-CED #4

**OCCEDB Staff Present:** Randy Robinson & Melinda Anoatubby

**Special Guests:**

**Guest:** See attached sign in sheet(s).

**READING OF THE MINUTES OF THE FEBRUARY 28, 2024 MEETING AND APPROVAL OR MODIFICATION OF THE SAME.**

The minutes from the February 28, 2024 board meeting were read individually. A motion was made by Ty Phillips to approve the February 28, 2024 minutes. The motion was seconded by Tomas Manske. The motion passed as follows:

**Aye:** Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:** None

**Abstain:**

**DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON CLAIMS.**

The following claims were presented to the board for approval of payment:

Voucher/Check #	Date	Vendor	Amount	Notes
33407	3/8/24	Fuelman	\$ 200.16	Confirmation #262403792
33408	3/5/24	Bank SNB	\$ 93.00	Feb 2024 Bank Fee
33409	3/5/24	Bank SNB	\$ 15.00	Feb 2024 Bank Fee
33413	3/14/24	NRS	\$ 1,144.25	Retirement 013-80018 for 3/14/ PR
33414	3/14/24	NRS	\$ 275.00	Def. Comp 013-60009 for 3/14/24 PR
33415	3/20/24	MassMutual	\$ 300.23	March 2024 Disability Insurance
CH #3464	3/20/24	OACE	\$ 50.00	2024 Membership Fee
33418	3/28/24	NRS	\$ 1,144.25	Retirement 013-80018 for 3/28/ PR
33419	3/28/24	NRS	\$ 275.00	Def. Comp 013-60009 for 3/28/24 PR
		TOTAL	\$ 3,486.89	

A motion to approve all claims was made by Ty Phillips and was seconded by Mitch Antle. The motion passed as follows:

**Aye:** Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:** None

**Abstain:** None

**DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO.**

A claim outlining reimbursement of miscellaneous expenses to ACCO and ACCO SIG/SIF were presented to the board in the amount of \$3,165.76 and \$837.00. A motion was made by Mitch Antle to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Kirk Butler and passed as follows:

**Aye:** Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:** None

**Abstain:** None

**DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER.**

A motion was made by Ty Phillips and seconded by Jeremy Bullard to approve BPO #181. The motion passed as follows:

**Aye:** Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:** None

**Abstain:** None

**DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS.**

The following claims were presented to the board for approval of reimbursement:

DEQ Inv #:	Check #	County:	District:	Description	Amount:	NOTES:
918	0	Admin		1-Mar	\$ 3,180.81	March 2023 Admin Fee
919	916	Caddo	3	Chainsaw	\$ 1,499.96	4 Chainsaws
920	917	Coal	1	Chainsaw	\$ 1,500.00	2 Chainsaw, 1 Pole Saw, Chains, Oil
921	918	Coal	1	Chipper	\$ 30,000.00	Loftness Battle Ax-s Series Mushing Head
922	919	Texas	3	Chainsaw	\$ 1,489.32	2 Chainsaw
923	920	Cleveland	1	Chainsaw	\$ 1,500.00	1 Chainsaw, 1 Pole Saw, 2 Batteries, Charger
924	921	Lincoln	2	Chainsaw	\$ 1,499.20	2 Chainsaws, chains
925	922	Johnston	3	Dump RO	\$ 2,640.78	120 YDS DRG In Reagan, Cornerville, Pontotoc, I
926	923	Coal	2, 3	Dump RO	\$ 8,400.00	Cottonwood, Lehigh, Clarita
927	924	Texas	3	Dump RO	\$ 3,000.00	Goodwell, Yarbrough
928	925	Okluskee	3	Dump RO	\$ 2,500.00	Weleetka Dump RO
929	926	Logan	1	Dump RO	\$ 2,500.00	210 YDS Dump RO
930	927	Seminole	3	Dump RO	\$ 3,000.00	January - Feb 2024 Dump Fees
				TOTAL	\$ 62,710.07	

A motion to approve all claims was made by Jeremy Bullard. The motion was seconded by Kirk Butler and passed as follows:

**Aye:** Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:** None

**Abstain:** None

**DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON THE FINANCIAL REPORT.**

A financial report was provided to the board for review. A motion to approve the financial report was made by Tomas Manske. The motion was seconded by Mitch Antle and passed as follows:

**Aye:** Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:** None

**Abstain:** None

**DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED'S.**

All CEDs' were eligible to receive a disbursement. The amounts were as follows: CED 1-\$60,238.92, CED 2-\$37,689.24, CED 3-\$53,738.77, CED 4-\$43,750.04, CED 5-\$50,846.72, CED 6-\$53,002.18, CED 7-\$50,840.99 and CED 8-\$73,535.32 A motion was made by Ty Phillips to approve the disbursements. The motion was seconded by Kirk Butler and passed as follows:

**Aye:** Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:** None

**Abstain:** None

**DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING ETR PROJECT CONTRACT AGREEMENTS.**

**NO ACTION**

**DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING IJJA GRANTS AND FUNDING.**

Randy Robinson discussed gathering information for NACE report.

**NO ACTION**

**DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING OCCEDB & CED #5 PURCHASE AGREEMENT FOR IPADS, PROTECTIVE EQUIPMENT AND CHARGING STATION.**

A Purchase Agreement between OCCEDB & CED #5 was presented to the board requesting that OCCEDB purchase 10 I-pads, 10 screen protectors, 10 cases, and 1 ten-port charging station whereas CED #5 would reimburse OCCEDB for the purchase of the stated items. This agreement as authorized under Title 69 section 687.1, are able to cooperate and make most efficient use of their powers and resources on a basis of mutual advantages under the Interlocal Cooperation Act of Oklahoma Statutes 75 § 1001 et seq. A motion was made by Tomas Manske to approve the purchase agreement. The motion was seconded by Mitch Antle and passed as follows:

**Aye:** Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:** None

**Abstain:** None

**DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING THE SOLID WASTE POLICY AND REQUEST FORM.**

The Solid Waste Policy and a Solid Waste Request Form was presented to the board for consideration of revising the process to include the presented form. A motion was made by Mitch Antle to amend the policy and to approve the form as part of the process. The motion was seconded by Tomas Manske and passed as follows:

**Aye:** Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay:** None

**Abstain:** None

**DISCUSSION OF ENGINEER'S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS' REPORTS**

Randy Robinson discussed the Elk City Auction being the second highest gross auction to date and the process of the 2% of the proceeds that will go back to the CED's.

**NEW BUSINESS  
NONE**

**ADJOURNMENT**


A motion to adjourn was made by Sam Chandler. The motion was seconded by Mitch Antle and passed as follows:


**Aye:** Mitch Antle-CED #1, Sam Chandler-CED #2, Jeremy Bullard-CED #3, Tomas Manske-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

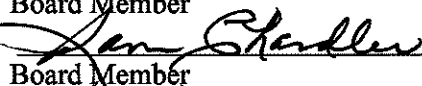
**Nay:** None

**Abstain:** None

**Meeting adjourned**

  
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Board Member

  
\_\_\_\_\_  
Board Member


  
\_\_\_\_\_  
Board Member

4/24/24  
Date

# OCCEDB

March 28, 2024

\*\*\*Please Print\*\*\*

	<u>Name</u>	<u>County/Company</u>
1.	Zach Covett	Payne County D1
2.	Travis Darr	Majors County D3
3.	Stuart Hutchison	Cimarron County D1
4.	Daniel Clements	CE D4
5.	Scott Brims	CE D2
6.	John Northrup	CE D7
7.	Rebecca Alvarez	CE D1
8.	Nate Ross	A153
9.		CEC ENER
10.	Rob Endicott	Cherokee Nation
11.	Allison Enright	CE D5
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