**O**klahoma **C**ooperative **C**ircuit **E**ngineering **D**istricts **B**oard **M**inutes

**R**egular **B**oard **M**eeting

Date: April 27, 2022

Time: 11:09 a.m.

Place: ACCO

429 NE 50th St

OKC, OK 73105

**CALL TO ORDER BY THE CHAIRMAN AND ROLL CALL**

The Oklahoma Cooperative Circuit Engineering Districts Board (OCCEDB) held a regular meeting on this day in compliance with the Oklahoma Open Meetings Act. President Max Hess called the meeting to order at 11:09 a.m. OCCEDB staff member, Melinda Anoatubby, called roll; attendance was as follows:

**Board Members Present:** Dan Delozier-CED #1, Sam Chandler-CED #2, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Board Members Absent:** none

**OCCEDB Staff Present:** Randy Robinson & Melinda Anoatubby.

**Guest:** Shelly Moody – CED#6, Kendall Wallace - ODOT, Tommy Garrett – ODOT, Howard Peterson – ADS Pipe, Shelly Williams–ODOT, Shon Nichardson – CEC, Brian Wint – Cleveland, Marc Hader-Canadian 1, Keb Lehenbauor – The Railroad, Scott Brians-CED 2, Jerry Alvord–Carter County, Terry Daniel – McClain, Jack Strain – Texas, Ted Keeling – Texas, Dolan Sledge – Texas, Michelle Leverett – ODOT LG.

**READING OF THE MINUTES OF THE MARCH 27, 2022 MEETING AND APPROVAL OR MODIFICATION OF THE SAME**

The minutes from the March 27, 2022 board meeting were read individually. A motion was made by Ty Phillips to approve the March 27, 2022 minutes. The motion was seconded by Dan Delozier. The motion passed as follows:

**Aye:** Dan Delozier-CED #1, Sam Chandler-CED #2, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay**:

**Abstain:**

**DISCUSSION AND POSSIBLE ACTION ON CLAIMS**

The following claims were presented to the board for approval of payment: Fuelman in the amount of $375.77. MassMutual $300.23. Nationwide in the amounts of $1025.00, $1,025.00, $1,025.00, $487.50, $487.50. Bank SNB bank fees $78.36 and $36.00. A motion to approve all claims was made by Randy Thomas and was seconded by Darry Stacy. The motion passed as follows:

**Aye:** Dan Delozier-CED #1, Sam Chandler-CED #2, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay**: none.

**DISCUSSION AND POSSIBLE ACTION REGARDING REIMBURSEMENT PAYMENT TO ACCO**

A claim outlining reimbursement of miscellaneous expenses to ACCO were presented to the board in the amount of $$6,299.38. ACCO SIG/SIF in the amount of $741.00. A motion was made by Dan Delozier to approve the payments to ACCO for reimbursement of expenses. The motion was seconded by Ty Phillips and passed as follows:

**Aye:** Dan Delozier-CED #1, Sam Chandler-CED #2, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay**: none.

**DISCUSSION AND POSSIBLE ACTION ON SOLID WASTE PROGRAM CLAIMS**

The following solid waste claims were presented to the board for approval of payment:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Invoice #** | **County** | **District** | **Description** | **Amount** |
| 4/27/22 | 655 | OCCEDB | Admin | 3/31/22 Admin | $2,916.66 |
| 4/27/22 | 656 | Woods | 2 | Dump Roll Off's | $1,118.14 |
| 4/27/22 | 657 | Caddo | 3 | Dump Roll Off's | $1,707.17 |
| 4/27/22 | 658 | Ottawa | 1 | Dump Roll Off's | $2,449.09 |
| 4/27/22 | 659 | Okmulgee | 2 | Chainsaw | $2,500.00 |
| 4/27/22 | 660 | Grant | 2 | Dump Roll Off's | $2,270.00 |
| 4/27/22 | 661 | Bryan | 2 | Dump Roll Off's | $3,775.00 |
| 4/27/22 | 662 | Murray | 3 | Dump Roll Off's | $1,500.00 |
| 4/27/22 | 663 | Murray | 3 | Chainsaw | $2,500.00 |
| 4/27/22 | 664 | Murray | 1 | Dump Roll Off's | $3,983.25 |
| 4/27/22 | 665 | Murray | 2 | Dump Roll Off's | $4,200.00 |
| 4/27/22 | 666 | Seminole | 2 | Dump Roll Off's | $4,376.76 |
| 4/27/22 | 667 | McIntosh | 2 | Chainsaw | $1,059.98 |
| 4/27/22 | 668 | Major | 3 | Chipper | $30,000.00 |
| 4/27/22 | 669 | Johnston | 3 | Dump Roll Off's | $2,494.76 |
| 4/27/22 | 670 | Cherokee | 3 | Dump Roll Off's | $3,050.00 |
| 4/27/22 | 671 | Coal | 1 | Dump Roll Off's | $2,866.94 |
| 4/27/22 | 672 | Coal | 2 | Dump Roll Off's | $4,077.01 |
| 4/27/22 | 673 | Coal | 3 | Dump Roll Off's | $3,436.56 |
| 4/27/22 | 674 | McIntosh | 2 | Dump Roll Off's | $2,000.00 |
| 4/27/22 | 675 | Seminole | 1 | Dump Roll Off's | $2,158.60 |
|  |  |  |  |  |  |
|  |  |  |  | **Total** | **$84,439.92** |

A motion to approve all claims was made by Ty Phillips. The motion was seconded by Kirk Butler and passed as follows:

**Aye:** Dan Delozier-CED #1, Sam Chandler-CED #2, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay**: none.

**DISCUSSION AND POSSIBLE ACTION ON BLANKET PURCHASE ORDER**

A motion was made by Dan Delozier and seconded by Ty Phillips to approve BPO #159. The motion passed as follows:

**Aye:** Dan Delozier-CED #1, Sam Chandler-CED #2, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay**: none.

**DISCUSSION AND POSSIBLE ACTION ON THE FINANCIAL REPORT**

A financial report was provided to the board for review. A motion to approve the financial report was made by Dan Delozier. The motion was seconded by Randy Thomas and passed as follows:

**Aye:** Dan Delozier-CED #1, Sam Chandler-CED #2, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay**: none.

**DISCUSSION AND POSSIBLE ACTION REGARDING THE DISBURSEMENT OF CED REVOLVING FUNDS TO THE CED’S**

All CEDs’ were eligible to receive a disbursement. The amounts were as follows: CED 1-$67,161.64, CED 2-$41,788.63, CED 3-$58,941.49, CED 4-$48,528.22, CED 5-$51,125.85, CED 6-$59,931.36, CED 7-$57,063.39 and CED 8-$83,431.76. A motion was made by Ty Phillips to approve the disbursements. The motion was seconded by Dan Delozier and passed as follows:

**Aye:** Dan Delozier-CED #1, Sam Chandler-CED #2, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay**: none.

**DISCUSSION AND POSSIBLE ACTION REGARDING THE MARCH23, 2022 DISBURSEMENT CORRECTION.**

A disbursement correction was provided to the board for review. A motion was made by Dan Delozier to approve the correction. The motion was seconded by Kirk Butler and passed as follows:

**Aye:** Dan Delozier-CED #1, Sam Chandler-CED #2, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay**: none.

**DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF ETR PROJECT CONTRACT AGREEMENTS**

The following contracts for ETR projects were submitted to the board for signature:

Bryan County–Project # ETRCR3-7-3(03)22. A motion to approve the contract was made by Chris White with the condition that the reimbursement source was revised from ARPA funds to General Funds. The motion was seconded by Dan Delozier and passed as follows:

**Aye:** Dan Delozier-CED #1, Sam Chandler-CED #2, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay**: none.

**DISCUSSION AND POSSIBLE ACTION ON RECOGNIZING THE ACCO BOARD’S TRANSPORTATION COMMITTEE AND INVOLVEMENT WITH PROCESSING OPPORTUNITIES IN THE NEW FEDERAL HIGHWAY BILL, IIJA.**

A motion was made by Dan Delozier for recognizing the ACCO Boards Transportation Committee and involvement with processing opportunities on behalf of the counties. The motion was seconded by Randy Thomas and passed as follows:

**Aye:** Dan Delozier-CED #1, Sam Chandler-CED #2, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay**: none.

**DISCUSSION AND POSSIBLE ACTION ON CED REVOLVING FUND TO PARTICPATE IN THE NEW FEDERAL HIGHWAY BILL.**

The CED’s agreed to participate and utilize the CED’s Revolving Funds in the amount of $24,000 per year, per CED either in a lump sum payment or monthly deduction of $2,000 per month for one year beginning May 2022 disbursement. A motion was made by Dan Delozier. The motion was seconded by Kirk Butler and passed as follows:

**Aye:** Dan Delozier-CED #1, Sam Chandler-CED #2, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay**: none.

**DISCUSSION AND POSSIBLE ACTION ON ALLOWING THE ACCO TRANSPORTATION COMMITTEE TO IDENTIFY ELIGIBLE GRANTS AND OCCEDB TO ACT ON.**

A motion was made to allow the ACCO Transportation Committee the ability to identify eligible grants and OCCEDB to act on the grants was made by Ty Phillips. The motion was seconded by Dan Delozier and passed as follows:

**Aye:** Dan Delozier-CED #1, Sam Chandler-CED #2, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay**: none.

**DISCUSSION AND POSSIBLE ACTION, WHERE PERMITTED BY ODOT, TO ENTER INTO AN FUNDING AGREEMENT WITH ODOT ON USING THEIR “ON DEMAND” CONSULTANTS TO WRITE GRANTS.**

A motion was made to enter into a funding agreement with ODOT on using their “On Demand” consultants to write grants was made by Randy Thomas. The motion was seconded by Dan Delozier and passed as follows:

**Aye:** Dan Delozier-CED #1, Sam Chandler-CED #2, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay**: none.

**DISCUSSION OF ENGINEER’S REPORT, TRANSPORTATION AND LEGISLATIVE ISSUES AND CED MANAGERS’ REPORTS**

Randy Robinson discussed meeting with Representative Wallace, Appropriation Chair meeting to raise the CIRB Cap. Randy handed out a spreadsheet that detailed the CIRB cash balances and the current end of month cash position. Randy discussed the IIJA and handed out a document that listed the types of grants that may be available. Randy attended CED 3,7, and 8’s Board meetings. Shelly Williams, ODOT, discussed increasing STP federal funds 20% to the county system and increasing the bridge formula funding of the required eight million dollars to off system bridges. Concerning the bridge formula funding, Secretary Gatz is raising that amount to twenty-six million, fifteen million will go towards SD bridges, $5-6 million dollars for City Bridge Replacements and the rest to ACOG / INCOG. Shelly also discussed Lake Access and Industrial Access programs.

**NEW BUSINESS**

None.

**ADJOURNMENT**

A motion to adjourn was made by Randy Thomas. The motion was seconded by Dan Delozier and passed as follows:

**Aye:** Dan Delozier-CED #1, Sam Chandler-CED #2, Chris White-CED #3, Randy Thomas-CED #4, Darry Stacy-CED #5, Ty Phillips-CED #6, Kirk Butler-CED #7, Max Hess-CED #8.

**Nay**: none.

**Meeting adjourned**